

INDIANA BOARD OF FIREFIGHTING
PERSONNEL STANDARDS AND EDUCATION MEETING

AUGUST 1, 2011 6PM
WINCHESTER FD
191 N Middle School Rd
WINCHESTER IN 47394
765-584-4411

A MEETING CALLED TO ORDER at 6:10 pm

Chief Yost welcomed everyone to Winchester, explained about their training facility. Combination of grants through the Fire Marshal Office and other agencies \$140,000 has been invested into the facility, 2 live burn facilities, flammable liquid pit, SCBA confidence builder, trench rescue pit, LP car, 3 story training tower, ventilation system, so we are pleased with what we have. Everyone had a hand in building it, which is how we were able to keep the cost down.

B. ROLL CALL

Present

Jack Kerney Sr. vice chair

Jerry Nulliner

Thomas Hanify

Michael Garvey, Chief of Staff

James Greeson, Fire Marshal

Burke Jones

Greg Wyant

Absent

Candace Ashby, Secretary

Jeff Hayes, chair

Ab Crosby

C. APPROVAL OF JUNE 20, 2011 MINUTES.

Jerry Nulliner made a motion to approve as submitted. Tom Hanify seconded. Motion passed.

D. REQUEST FOR RECIPROCITY.

No report at this time.

E. REQUEST FOR ADMINISTRATIVE APPEAL

No report at this time.

F. ADMINISTRATIVE PROCEEDINGS, Jude Bippus

No report at this time.

G. IFSAC Report- Jerry Nulliner

Karri Dillon and I have been sending e-mails back and forth where she has been bringing me up to speed on this. (hand out) lists what has been approved for accreditation and then we have projected dates as to when some will be submitted for approval. In late 2011 we will be submitting fire Officer I and 2, and Safety Officer IFSAC certification. We will let you know the status of this.

H. STATE FIRE MARSHAL, James Greeson

Robert Dean is now chief Arson Investigator and we have hired two (2) new investigators that will be working in the southern part of the state.

We had an incident over the weekend that led to some confusion. Whether an administrative warrant is needed to investigate cause and origin of a fire. The bottom line is a fire dept is still on scene and they request us to show up, they do not need an administrative warrant on scene to investigate a fire. Once we reach a point that we think a crime has been committed, then we back off and approach a different way. We will be getting protocols out and posted on our web page just to clarify this.

I don't know if we are going to get into the burn bans this year, get with your other law enforcements and see what they want to do at the local level.

I sit on a group called the Indiana Fire Alliance. You are about to receive a lengthy survey and I really encourage you to complete this survey. This will guide us into what to do.

I. HOMELAND SECURITY CHIEF OF STAFF Michael Garvey.

Mike referenced a letter from Joseph Wainscott Jr, (Appendix A) about the rumors going around about the Indiana Dept of Health taking over EMS. Basically this letter explains where the rumor originated. It came from a study in 2008, from surgeons. This has been revitalized .There is not a proposal written or documentation of any kind, this is just a discussion going on. There will be several opportunities were this will be discussed. This is NOT a done deal, nothing going on to make this happen. This was a recommendation from a committee in 2008.

Tom Hanify: this is part of a white paper that is being done, and this a real concern. We have been told that this is in the governor's office. We need to talk about every option, every avenue out there. This might be the best idea ever, but some of the idea's that come out of IDHS has been awful, abusive to the fire service. There is a lot of trepidation that this is going to be the same way. Unfunded mandates, reports based trauma, which is less than 5% of the runs, and I think this is going to be imposed on the small fire depts., without and way of funding. The message I want to get out is that we need public dialogue, define public dialogue, we like public discussion then let's lay out the discussion. What I want from Joe, is that we need a public discussion, a conversation as to what this means to the people we protect. The problem is that nobody trusts us anymore. I want to know what the truth is, and there must be dialogue because I am not standing by and being lied to again.

Mara Snyder stated that EMS is not funded by the state. For this to happen they have to decide how this is going to be funded.

J. STATE FIRE TRAINING DIRECTOR REPORT, John Buckman

1. Issues with adult continuing education when recertifying for instructor: The board passed a rule authorizing the continued education requirements in 2009. Since that time, we have allowed an extra 2 years for everyone to get on the same page and start doing this. At this time, approximately 20% of the recertification forms are sent back due to information not meeting the requirements. We would like the board to grant us permission to start enforcing the rule and to deny recertification.

Staff explained the many instructors where confused as to what constituted continued adult education. They are still claiming hours that they sit in a class for personnel certification. Ie, they want to claim 20

hours they sat in a class for fire officer one for certification purposes, as continued adult education.

Marshal Greeson states deny certification. We have some wonderful instructors out there but staff should not have to go through this.

Mara asked whatever is decided, be very clear and concise on what you want done. Burke Jones asked to give them until January 2012 to get this right. This way, no one is getting short changed on hours.

Tom Hanify asked the staff to create motion on what we want, submit into the board and get it into the minutes. Ms. Snyder recommends that this be put into a non-rule policy and this way there is no question as to what we are doing. Mr. Hanify does not think that by starting now would give the instructors time to get the hours they required.

2. Chief Jerry Lanning, Bremen VFD instructor recertification.

Again, he submitted hours that do not qualify for recertification hours. He does not have adult continued education and under skill evaluations, he simply listed "every training meeting". Adult education were classes that he attended, autism, tech rescue awareness, these do not qualify for continued adult education.

I sent him a letter and he left me a very verbal voice mail about how he did not need us, or our program etc.

Tom Hanify asked if it would help for Jack Kerney to call him and talk with him. According to the rules he has until August 21, 2011 to recertify. Mr. Kerney stated that he would contact him.

3. Fire Officer I online training from Jones and Bartlett.

We formed a group of individuals and looked at IFSTA and Jones and Bartlett programs to see which was the better program and this group has picked the Jones and Bartlett. Jones and Bartlett have the better overall program with on line testing, and resources. We have 76 licenses to use and we want to use IFD as beta testing.

Jerry Nulliner made a motion to approve 4 beta test classes of the Jones and Bartlett classes. Jack Kerney seconded. Motion passed. Jerry Nulliner asked that people outside of the Indianapolis metro area to be part of this program. This program is very similar to the FEMA program. You watch a power point, take the quizzes throughout the program and then at the end there is a master test.

Dave Probo spoke about the Hazmat awareness and operations in relation to the FF ½. When we had Basic FF, you picked up competence in hazmat awareness and operations. Since this was repealed you still have to have competency and FF I/II has it in the book, but we need to add the skills for the operations level to the firefighter skills in order to cover the 1001 standard.

Firefighter I curriculum: the classes given throughout the state vary in hours, coverage, and just about every other aspect of the course. We have created a sample schedule to use as a guide, so that throughout the state, is similar in structure and base line coverage. (Appendix B)

The sixth company officer development started today at Fisher FD. This is a week long course. Dr. Gassaway is in to talk and we using District 4 coordinator, Pat Harper to be his sidekick this week. We plan to do 5-6 of these next year at level 2 for the guys that attended this 1st level.

An on-line Fire Officer III training program has started through the White River Twp. 34 students have signed up, they have home work assignments, class quizzes, etc. We have had good feedback from the students and this one is all on line.

We really believe that on line training is the way to go.

Board rule rewrite: We held a meeting with our staff to discuss the board rules rewrite. What issues that we had now as the rules read and what would help us. We would like the board's input on these issues. What does/does not work? What are the conflicts issues with the rules that contradict what we actually do? We need rules to reflect real life. At some point in time, the board needs to have this same discussion. I know this would be an open door meeting, just throw ideas out there. What needs changed, what needs clarified what needs repealed.

Jerry Nulliner asked if an executive session can be done for the board to do a preliminary discussion without the input from anyone else, then look at what staff wants and then have an open session and finally blending it all together.

Mara Snyder suggested having an open meeting prior to the board meeting, but when it came time for the board meeting, close the rules session. The board can discuss this among themselves by phone or e-

mails. Jerry Nulliner thinks that we need to get back to some of the things that we used to do and we have gotten away from.

Comment from the floor was contact district counsels that this issue would be submitted to the board and ask them what their problems are with the rules. Jerry Nulliner made a comment that the districts do not show up at the board meetings so to try to get them to assist us in this might be hard. We have had meetings in their back yards, and they don't have time to attend these so I just don't know how much help they could be on this.

4. Investigator Curriculum / Practical Skills Certification Update

The group is still working on the curriculum. We meet again Sept 7-8, and this course will be very hard. You will have to work at these skills; you will be required to actually take the pictures.

We are working on the airport practical skill rewrite. The skills are not clear or measurable.

We are looking at the FOST skills now. The course has over 1200 slides and a lot of instructors make you watch everyone of these.

Audits are now done when you register the course. We are giving you a heads up that you are going to have to produce paperwork and information so there is no reason that you are not doing this right.

We are about to go on line for the Technical Rescue Awareness course on line at Pike Twp FD. We will no longer pay for this course to be taught through the districts. You take this on line and then request the test.

K. CERTIFICATIONS REPORT, Rick Archer (John Buckman reported)

1. Report on the drop in certifications from last year first quarter.

I just ran a report on the busiest certifications that we have. The certifications count is going down. This report is for the first half of a fiscal year. Parts of the reasons in the drops are:

- We are not hiring as many firefighters that we used to
- No promotions like there used to be
- In 2008 there was a jump but then they dropped off again and I don't know what happened there

L. VARIANCE REQUESTS

1. Todd Pursley requested a variance for Rope Rescue Awareness, Operations and Technician based on a class he completed in 2004.

This was tabled at the June meeting.

Staff recommends denial. We have written/practical skills in place. There is no evidence of continuing education submitted with the variance request. The practical skill sheets are initialed by the student 4 years after the completion of class. The practical skills are all completed on the same day. An e-mail was sent requesting him to appear to answer any questions. There has been no response.

Jerry Nulliner made a motion to approve staff recommendation. Greg Wyant seconded. Motion passed.

2. Chad Bauer requested a variance for Fire Officer 2 and 3 based on his Bachelors of Science in Criminal Justice. This request was tabled at the June meeting pending staff recommendation.

Staff recommendation is denial. The documentation that Chad has submitted does not show that the standard was met. He does not show that Incident Management, Leadership and Supervision or Preplanning has been included in the college classes that he has taken. Staff is still in favor of college degrees, his just did not meet the requirements for the certifications he is requesting.

Jerry Nulliner made a motion to approve staff recommendation. Burke Jones seconded. Motion passed.

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|----|---------------|----|-----------------|----|-----------------|
| 3. | Garold Conine | 4. | Chris Heick | 5. | Randy Baumbaugh |
| 6. | Adam Van Es | 7. | Marcus Zarembka | 8. | Adam Benhke |

Request a variance for Vehicle/Machinery Rescue Operations. They took the written examination at Ivy Tech prior to having the met the prerequisites.

Staff recommends denial. The Board rules clearly state that prerequisites must be met prior to the written exam. Staffs concern is that if this is granted, then once again students will be taking tests out of order and staff will be holding tests waiting on prerequisites to be met. This rule has been in effect for at least 3 years.

Burke Jones made a motion to approve staff recommendation. James Greeson seconded.

Mike Garvey requested information on what they would have to do to get certification at this time. Tom Hanify made the state that 1 week is not that big of an issue. If this was a onetime incident then he did not understand why this was an issue. This situation should be looked at as a case per case situation.

The board rescinded the original vote. Tom Hanify stated that he was against denial. James Greeson stated that the board sees this all the time. We keep granting these, giving them a little more wiggle room, so what are we doing? Mara Snyder stated that by granting these variances the perception is going to be that the door is open again for this type of situation. Staff will not hold these tests.

Tom Hanify made a motion that considering the short time line involved on this for the prerequisites, we will grant the variance, and send a letter of warning to Brian Kazmierzak that this will not be allowed again. Mike Garvey seconded the motion. Motion passed.

9. Ronrico Isom requested variances for Rope Rescue Awareness, Ops and Tech, Confined Space Rescue Awareness, Ops and Tech and Vehicle/Machinery Rescuer Awareness, Ops and Tech based on courses that he took in 2002 and 2004.

Staff recommends denial. We have written and practical skills in place. The skills submitted are initialed by the student 7-9 years after the course, and prerequisites have not been completed. The skills were all completed on two days. The skills associated with the requested certifications are physically intensive and require significant preparatory and implementation time.

Tom Hanify made a motion to approve staff recommendation. Jerry Nulliner seconded. Motion passed.

10. Shawn Stickle requested variances for Fire Officer Strategy and Tactics, Fire Officer I and Fire Officer II. The FOST request is based on an 80 hour class on Hazard Zone Management program in Fishers, and the Fire Officer I, and II requests are based on transcripts from University of Cincinnati. Shawn did not finish and get a degree because he will be starting a course in Fire Administration and Emergency Management at Oklahoma State University in the fall.

Staff recommends the skills he completed during the 80 hour training would be accepted as equivalent to or exceeding the skills associated with the FOST certification. There is no written examination documentation provided to indicate a test was administered and what score was achieved by the student. We would recommend that he obtain a lead evaluator to validate the practical skills and he take the State written examination.

Staff recommends denial for Fire Officer I and Fire Officer 2. Shawn did not complete the program

Jerry Nulliner abstained from voting. James Greeson made a motion to approve staff recommendation. Greg Wyant seconded. Motion passed. It was noted that the instructor had not signed the certification for the Blue Card Incident Command certificate of completion so it is not valid until this is complete.

11. Jeremy McKinley, Kendallville FD, requested a variance for Instructor I, II/III. He currently holds a Primary instructor certification.

Staff recommends approval. He has passed the Instructor Reciprocity test.

Burke Jones made a motion to approve staff recommendation. Mike Garvey seconded. Motion passed.

12. Kacy Thompson requested reciprocity for Firefighter ½, Hazardous Material Awareness and Hazmat Operations. Kacy was originally from the Greencastle VFD. Transferred to California as a firefighter there and has returned to Indiana Greencastle VFD. He completed most of his training in California and would like to transfer those certifications to Indiana certifications.

Staff recommends approval based upon documentation submitted.

Jerry Nulliner made a motion to approve staff recommendation pending the student signing the application. James Greeson seconded. Motion passed.

13. Ned Wiseman requested variances for Confined Space Rescue Technician; Rope Rescue Technician; Structural Collapse Rescue Technician; and Trench Rescue Technician. He has certificates of completion from Louisville Metro Urban Search and Rescue and he has included a letter from the Jefferson County Government asking him to be a member of the Metro Urban Search and Rescue Team.

Staff recommends approval based on documentation submitted.

Jerry Nulliner made a motion to table. The board requests verification of the continued education listed. James Greeson seconded. Motion passed.

M. OLD BUSINESS

1. Public Fire & Life Safety curriculum.

Jeff Hayes requested this be on the agenda. There are still issues involving the curriculum and skills. Jeff was unable to attend tonight but this issue will continue to be on the agenda.

2. Reformat the Firefighter I/II skills

Dave Probo states that the only way to reformat them would be to take out the individual steps that need to be done, and if we do that, the information would then be incomplete and of no use.

N. NEW BUSINESS

No report at this time.

O. MEETING ADJOURNED

NEXT MEETING:

**Sept 26, 2011 6pm
Muncie Training Center
421 E Jackson St
Muncie IN 47302
765-747-4870**

APPENDIX A

July 29, 2011

Dear EMS Vision for the Future Attendee,

We wanted to take a moment and thank you for your attendance and input as we continue to work together to develop a vision, direction, and plan for the future of Emergency Medical Services in Indiana. We look forward to receiving the compiled information by our great facilitators from Purdue and hope to share that information with you as soon as it has been completed.

We suspect that the information gathered by our facilitators will guide us to areas where we will need to have more detailed and targeted discussions to allow our future course to be fully developed. We sincerely hope that you will continue your involvement and help with those sessions or surveys as well.

Our staff shared that there was some concern raised in the last session of the conference about some “secret” or “covert” plan to move EMS from the Indiana Department of Homeland Security to the Indiana State Department of Health. There was also some concern that this plan had already been executed and EMS had been excluded from the decision making process. This is to inform you that those rumors are not factual. There is no current plan to move EMS nor is there even a proposed plan to move EMS. No decision has been proposed, let alone made and no recommendation will be put forth without the participation of all interested parties, including EMS, in the process.

The fact is that Indiana received a report from the American College of Physicians which noted some gaps in Indiana’s trauma system. Among the suggestions contained in the report was a suggestion that the hospital, trauma care, pre-hospital medical intervention be well connected and coordinated. In 40 other states, the hospital, trauma system and EMS are all under the same agency. Obviously, this is not the case in Indiana today. Why not? Should it be? If so, which agency would be the most appropriate agency to house EMS functions? Would consolidation change lead to better coordination, effectiveness and efficiency? Would a model different from how we operate EMS in Indiana today benefit Hoosiers? What are the pros and cons?

The Indiana Department of Homeland Security and the Indiana State Department of Health have begun asking those questions and have started a dialog on the issue. There have been **no** decisions, nor agreements to make any change. Our hope was to have a good discussion of general concepts during the last session of the recent conference, but the attempt to introduce the idea for thoughtful discussion by interested parties became a discussion of the rumors.

To clarify, we are in the information gathering stages of this ACS suggestion. We need more information, data analysis, and discussion to make a sound recommendation regarding EMS services in Indiana. We will be seeking input by key stakeholders as we continue our information gathering and analysis. Once we have completed our review we will share our recommendation.

Below is an excerpt from the pre-conference survey information we distributed to attendees that we hoped would help set the stage for the discussion:

- “On December 16, 2010, H.R. 6258, Field EMS Quality, innovation, and Cost Effectiveness Improvement Act was introduced into the U.S. House of Representatives by Representative Timothy Walz. This bill

established the National Highway Traffic Safety Administration (NHTSA) as the “primary federal agency for “Field Emergency Medical Services” and directed the Administrator of NHTSA “...to develop and implement a cohesive national strategy to strengthen the development of field EMS at the federal, state, and local levels.”

This bill resulted in some debate regarding what federal agency can best manage EMS in the future. NHTSA, Homeland Security, HHS, and the CDC were all federal agencies mentioned as possible agencies under which EMS could be managed. The National Association of EMS Officers, an organization to which Indiana belongs, frequently seeks input from member states regarding positions to be taken in these national debates.

- In 2002, The Indiana State Department of Health established Indiana’s Injury Prevention program with the aim of developing injury prevention awareness and a surveillance system for Indiana.
- Public Law 155 was amended to make the Indiana State Department of Health the lead state agency for creating an Indiana Trauma Care system while Executive Order 09-08 established Indiana’s Trauma Care Committee.
- In 2008, the American College of Surgeons Committee on Trauma conducted a study of Indiana’s Trauma System. The Committee made several recommendations regarding the delivery of EMS in Indiana which includes, *“Develop an Office of Emergency Care within the Indiana State Department of Health that includes both the trauma program and emergency medical services (EMS).”*
- Finally, in 2011, the Indiana Department of Homeland Security began plans to conduct a gap analysis of the EMS system in Indiana from the viewpoint of Indiana’s EMS stakeholders. The “EMS-A Vision for the Future ’ workshop will be held on July 25-26, 2011 with several lead up activities soliciting input from all EMS Stakeholders in Indiana on the current status of EMS in Indiana and how EMS may be improved.
- Although H.R. 6258 did not become law in the last Congress, the recent emphasis on EMS system management at both the federal and state levels, indicates that an evaluation be done regarding what federal and state agency can best can manage Emergency Medical Services in Indiana. As part of this evaluation, it is imperative that EMS stakeholders have an opportunity to offer their thoughts on this very important question.”

It is clear, from this pre-conference text, that there was a sincere desire to be open and explain the background of the questions posed and the need to begin a dialog during the conference. Hopefully, this clarification will address any questions or misinformation you may have. We are interested in your opinions and suggestions.

In closing, please do not forget about the tremendously valuable and positive discussions that took place during the rest of the conference. The “Vision” for the future of EMS in Indiana and its success lies in the hands of everyone who is a part of the EMS system and requires their contributions to set and reach our goals. Please continue to be a contributor of suggestions and involved in setting our course into the next decade and beyond.

Professionally,

Joseph E. Wainscott, Jr.

Executive Director, Indiana Department of Homeland Security

Gregory N Larkin, MD

Appendix B

Firefighter I Course Schedule

| Class Date | Ch # | Chapter | Hours | Class Location/Times | Skill Sheets | Instructor(s) |
|------------|------------|---------------------------------------|-------|----------------------|------------------|----------------|
| 9/5/11 | 1, 2 | Orientation/ICS/Safety | 3 | UFD 1800-2200 | | |
| 9/7/11 | 2, 3 | Safety/Fire Behavior | 3 | UFD 1800-2200 | | |
| 9/12/11 | 4 | Bldg Const | 3 | UFD 1800-2200 | | |
| 9/14/11 | 5 | PPE/SCBA | 3 | UFD 1800-2200 | | |
| 9/17/11 | 2, 5 | Safety/PPE/SCBA/ | 8 | UFD 0800-1700 | M1-M9 | 1. 2. |
| 9/19/11 | 10 | Ground Ladders | 3 | UFD 1800-2200 | | |
| 9/21/11 | 13, 14 | Fire Hose/Fire Streams | 3 | UFD 1800-2200 | | |
| 9/24/11 | 10, 13, 14 | Ground Ladders/Fire Hose/Fire Streams | 8 | UFD 0800-1700 | M31-M43, M48-M61 | 1. 2. |
| 9/26/11 | 9 | Forcible Entry | 3 | UFD 1800-2200 | | |
| 9/28/11 | 8 | Rescue | 3 | UFD 1800-2200 | | |
| 10/1/11 | 8, 9 | Forcible Entry/Rescue | 8 | UFD 0800-1700 | M21-M30 | 1. 2. |
| 10/3/11 | 12 | Water Supply | 3 | UFD 1800-2200 | | |
| 10/5/11 | 11 | Ventilation | 3 | UFD 1800-2200 | | |
| 10/8/11 | 11, 12 | Ventilation/Water Supply | 8 | UFD 0800-1700 | M44-M47 | 1. 2. |
| 10/10/11 | | Review | 3 | UFD 1800-2200 | | |
| 10/12/11 | 21 | Pre-Hospital Care/SIDS | 3 | UFD 1800-2200 | | |
| 10/15/11 | | Skills Review | 8 | UFD 0800-1700 | | 1. 2. 3. |
| 10/17/11 | 17 | Loss Control | 3 | UFD 1800-2200 | | |
| 10/19/11 | 15 | Fire Control | 3 | UFD 1800-2200 | | |
| 10/22/11 | 15, 17 | Loss Control/Fire Control | 8 | UFD 0800-1700 | M62-M67 M71-M78 | 1. 2. 3. |
| 10/24/11 | 6, 7 | Portable Extinguishers Ropes & Knots | 3 | UFD 1800-2200 | | |
| 10/26/11 | 16 | Suppression Systems | 3 | UFD 1800-2200 | | |

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|----------|-------------|---|----|---------------|-----------------------|--|
| 10/29/11 | 6, 7, 16 | Portable Extinguishers Suppression Systems Rope & Knots | 8 | UFD 0800-1700 | M9-M20 M68- M70 | 1. 2. |
| 10/31/11 | 18, 19 | Protecting Scene Evidence/Communications | 3 | UFD 1800-2200 | | |
| 11/2/11 | | Review | 3 | | | |
| 11/5/11 | | Skills Review | 8 | UFD 0800-1700 | All | 1. 2. 3. |
| 11/12/11 | | Final Skills Exam | 6 | UFD 0800-1700 | | 1. 2. 3. 4. 5. 6. 7. 8. |
| | | Classroom Hours | 54 | | | |
| | | Skill Hours | 70 | | | |
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